

Agenda

Policy and Resources Committee Meeting

Date: Wednesday, 12 July 2023

Time 7.00 pm

Venue: Council Chamber, Swale House, East Street, Sittingbourne, ME10 3HT*

Membership:

Councillors Mike Baldock (Vice-Chair), Monique Bonney, Lloyd Bowen, Derek Carnell, Tim Gibson (Chair), Angela Harrison, Mike Henderson, James Hunt, Mark Last, Rich Lehmann, Richard Palmer, Julien Speed, Mike Whiting, Ashley Wise and Dolley White.

Quorum = 5

Pages

Information about this meeting

Members of the press and public can listen to this meeting live. Details of how to join the meeting will be added to the website by 11 July 2023.

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When joining a meeting online, your username will be visible to others in attendance. In joining the meeting you are consenting to us processing your username. You may use a pseudonym as your username but the use of an inappropriate name may lead to removal from the meeting.

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1. Emergency Evacuation Procedure

Visitors and members of the public who are unfamiliar with the building and procedures are advised that:

- (a) The fire alarm is a continuous loud ringing. In the event that a fire drill is planned during the meeting, the Chair will advise of this.
- (b) Exit routes from the chamber are located on each side of the room, one directly to a fire escape, the other to the stairs opposite the lifts.
- (c) In the event of the alarm sounding, leave the building via the nearest safe exit and gather at the assembly point on the far side of the car park. Do not leave the assembly point or re-enter the building until advised to do so. Do not use the lifts.
- (d) Anyone unable to use the stairs should make themselves known during this agenda item.

2. Apologies for Absence

3. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves, their families or friends.

The Chair will ask Members if they have any disclosable pecuniary interests (DPIs) or disclosable non-pecuniary interests (DNPIs) to declare in respect of items on the agenda. Members with a DPI in an item must leave the room for that item and may not participate in the debate or vote.

Aside from disclosable interests, where a fair-minded and informed observer would think there was a real possibility that a Member might be biased or predetermined on an item, the Member should declare this and leave the room while that item is considered.

Members who are in any doubt about interests, bias or predetermination should contact the monitoring officer for advice prior to the meeting.

4. Minutes

To approve the [Minutes](#) of the Meetings held on 22 March 2023 (Minute Nos. 790 – 801), the [17 May 2023](#) (Minute Nos. 17 – 18) and the [14 June 2023](#) (Minute Nos. 90 - 96) as correct records.

Part B Reports for Decision by the Policy and Resources Committee

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|----|---|---------|
| 5. | 2022/23 Outturn Report | 5 - 14 |
| 6. | Award of Contract for Insurance Coverage and Associated Service | 15 - 20 |

7. Exclusion of the Press and Public

To decide whether to pass the resolution set out below in respect of the following item:

That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3.

3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).

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| 8. | Award of Contract for Insurance Coverage and Associated Service - Exempt Appendix 1 | 21 - 40 |
| 9. | Forward Decisions Plan | 41 - 42 |
| 10. | Recommendations from the Swale Joint Transportation Board meeting held on 26 June 2023 to-follow | |
| 11. | Accounts to Write Off | 43 - 46 |
| 12. | Exclusion of the Press and Public | |

To decide whether to pass the resolution set out below in respect of the following item:

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3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).

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| 13. | Accounts to Write off - Exempt Appendix 1 | 47 - 48 |
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Issued on Tuesday, 4 July 2023

The reports included in Part I of this agenda can be made available in alternative formats. For further information about this service, or to arrange for special facilities to be provided at the meeting, please contact **DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Committee, please visit www.swale.gov.uk

**Chief Executive, Swale Borough Council,
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**